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MEDICAL STAFF HEADQUARTERS PERSONNEL WHO HAVE NOT ATTENDED REQUIRED AGENCY

COURSE (Reference: ENTRANCE ON DUTY TRAINING)

25X1

Recent E. O. D.

25X1

July 1959
September 1959
December 1959
April 1959
November 1959

Others

25X1

25X1

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MINUTES

ILLEGIB

MEDICAL STAFF CAREER SERVICE BOARD MEETING
Wednesday, 20 January 1960

Present: C/MS - Chairman Dr. Tietjen
DC/MS - Voting Member Dr.
C/OD - Voting Member Dr.
C/PS - Voting Member Dr.
C/CD - Voting Member Dr.
Personnel Placement Officer Mr.
C/SD - Executive Secretary Mr.
Secretary to C/MS - Recording Secretary Mis

1. Minutes of Previous Meeting

a. The Minutes of the Medical Staff Career Service Board Meeting of 2 December 1959 were approved by the Members without comment.

b. The Executive Secretary stated the assignment of [redacted] 25X1 GS-10, Medical Service Officer, [redacted] replacing [redacted] 25X1 was approved at the meeting of 2 December. However, word has been received that this position is under consideration and may be abolished. It was agreed that notification to Mr. [redacted] 25X1 of this assignment will be withheld until a decision regarding the position has been reached.

2. Career Staff Application

a. [redacted] 25X1 GS-8, Medical Technician (Supply). Several of the Board Members noted the fact that Mr. [redacted] 25X1 has, on occasion, indicated a possibility that he might leave the Agency. The Executive Secretary assured the Members that, on direct question regarding these statements, the Subject assured him he has no such plans. Based on this, Mr. [redacted] 25X1 Career Staff Application was approved as a Type "A" case.

b. Career Staff Applications of the following personnel were also approved as Type "A" cases:

[redacted] 25X1
Medical Technician
GS-8, Medical Technician
Clerk-Typist

3. Promotion

The Board Members voted unanimous approval of the request for promotion to GS-4 of [redacted] 25X1 GS-3, Clerk.

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The Executive Secretary stated all eligible Medical Staff personnel

10. Planning for Future Career Board Subjects

The Executive Secretary will see that the Board Members are provided with copies of the following documents which will be brought to the attention of the Career Service Board in the near future:

(1) Memorandum from TO/OD, dated 22 September 1959, Subject: Recommended Training Program for Medical Staff Personnel.

(2) Memorandum from TO/OD, dated 27 October 1959, Subject: Training Opportunities.

(3) Memorandum from Chairman, Medical Technician and Administrative Panel, dated 21 October 1959, Subject: Medical Training Program for Grades GS-6 through GS-11 of the Medical Staff.

25X1

11. Miscellaneous

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